

**SPENCER VALLEY SCHOOL DISTRICT  
BOARD OF EDUCATION SPECIAL MEETING MINUTES**

**I. PRELIMINARY SECTION FOR SPECIAL BOARD MEETING**

**A. CALL TO ORDER:** Carol Frausto called the meeting to order at 5:38 P.M.

**B. ROLL CALL:**

<b>MEMBERS PRESENT:</b>	Carol Frausto, Board President/Clerk Marie Beatty, Board Member
<b>MEMBERS ABSENT:</b>	None
<b>ALSO PRESENT:</b>	Kelly Baas, Superintendent Kathleen McKenzie, Asst. Supt.
<b>WELCOME GUESTS:</b>	None

**C. Approval of Minutes**

Motion to approve the Minutes of the June 16<sup>th</sup> Regular Board Meeting and June 23<sup>rd</sup> Special Board Meeting

Motion by Carol Frausto, second by Marie Beatty

Final Resolution: Motion Carries

Yea: Marie Beatty, Carol Frausto

**D. Adoption of Agenda**

Motion to adopt the agenda.

Motion by Carol Frausto, second by Marie Beatty

Final Resolution: Motion Carries

Yea: Marie Beatty, Carol Frausto

**II. PUBLIC COMMUNICATION: None**

**III. REPORT SECTION – Oral**

**A. Superintendent/Principal Report**

The Superintendent reported:

- Interviews for the cook position and a teacher position were held.
  - Justin Robinson was selected as the cook. He graduated from the San Diego Culinary Institute and has experience as an executive chef, assistant chef and chef.
  - Elena Hood was selected to be the Kindergarten and First Grade Teacher. She has just completed her degree in the bay area and moved back to the San Diego area. She student taught in 1<sup>st</sup> grade and has been an instructional aide in 1<sup>st</sup> and 2<sup>nd</sup> grade.
- B. Enrollment**
- Online registration will start on July 26<sup>th</sup>.
  - Parents will receive an activation email to register their student(s).
  - Online registration support sessions for families will be held on the 28<sup>th</sup> and 29<sup>th</sup>.
- C. Curriculum and Instruction**
- The Superintendent met with Jack Larkin from DCOE about the School Climate Transformation Grant.
  - Superintendent Baas and Assistant Superintendent McKenzie will attend 2 day PBIS training on August 2 and 3 at Julian High School.

- After PBIS training, Jack Larkin will assist in developing a plan for training and implementation of PBIS at Spencer Valley.
- D. Facility Update
  - Walls and drywall are going up next door, and the walk-in freezer and fridge have been installed.
- E. Business Report
  - Superintendent Baas and Assistant Superintendent McKenzie attended enacted state budget workshops by School Services of California and Capitol Advisors
  - The enacted budget includes early payback of 20-21 deferrals.
  - Year end closing for 20-21 has started.

**IV. ACTION ITEMS FOR CONSIDERATION AND APPROVAL**

**A. Adopt Annual SDCOE Financial Resolutions for 21-22**

Motion to adopt the annual financial resolutions 22-001 to 22-004.

Motion by Marie Beatty, second by Carol Frausto  
 Final Resolution: Motion Carries  
 Yea: Marie Beatty, Carol Frausto

**B. Adopt Resolution 22-005 Delegating Authority to Superintendent to Sign and Certify Legal Documents and Take Other Actions on Behalf of the District**

Motion to adopt the resolution delegating authority to the Superintendent.

Motion by Carol Frausto, second by Marie Beatty  
 Final Resolution: Motion Carries  
 Yea: Marie Beatty, Carol Frausto

**C. Approval of Process for Filling Board Vacancy Created by the Resignation of Derek Miller**

Motion to fill the vacancy by appointment and approve the selected timeline and application.

Motion by Carol Frausto, second by Marie Beatty  
 Final Resolution: Motion Carries  
 Yea: Marie Beatty, Carol Frausto

**D. Approval of New Hire to Fill Vacant Cook Position**

Motion to approve the hire of Justin Robinson.

Motion by Carol Frausto, second by Marie Beatty  
 Final Resolution: Motion Carries  
 Yea: Marie Beatty, Carol Frausto

**E. Approval of New Hire to Fill a Vacant Teacher Position**

Motion to approve the hire of Elena Hood.

Motion by Marie Beatty, second by Carol Frausto  
 Final Resolution: Motion Carries  
 Yea: Marie Beatty, Carol Frausto

**F. Approval of Teacher Contracts for 2021-22**

Motion to approve the teacher contracts.

Motion by Marie Beatty, second by Carol Frausto

Final Resolution: Motion Carries

Yea: Marie Beatty, Carol Frausto

**V. CONSENT ITEMS**

**A. Approve June 2021 Commercial Warrants**

Motion to approve the consent items.

Motion by Marie Beatty, second by Carol Frausto

Final Resolution: Motion Carries

Yea: Marie Beatty, Carol Frausto

**VI. ADJOURNMENT**

**The Board adjourned at 6:38 P.M.**

**The next regularly scheduled meeting will be:**

**August 18, 2021 at 5:00 P.M. at Spencer Valley School.**



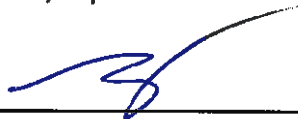
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Carol Frausto, Board President



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Kelly Baas, Superintendent



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Kathleen McKenzie, Asst. Superintendent, HR & Business Services